

Hull City Council - Unitary

Hung (Lib Dem)

59 Cllrs: Lib Dem 30; Lab 20; N.E.W. Hull Ind 6; Con 2; Ind 1

Overview & Scrutiny Committee	Membership = 12 Cllrs made up of Chairs of 6No. Scrutiny Commissions plus other Members to ensure political balance
	Responsible for overall co-ordination of the Overview and Scrutiny functions of the Council undertaken by the Scrutiny Commissions
	Receives annual report from Leader on the Executive's priorities for coming year and how they intend to achieve them
	Reviews Executive decisions and has overview of its direction and performance
	Considers requests to call-in Executive decisions
	Undertakes call-in function and deals with it as appropriate
	Monitors the work programmes of the Commissions, minimises duplication and ensures effective use of resources including to approve proposals from Scrutiny Commissions to undertake enquiries / reviews and to receive reports from Chairs of Scrutiny Commissions on their work
	Determines which commission will assume responsibility for a particular issue when work falls within more than one Commission's remit
	Ensures referrals from Overview & Scrutiny are managed efficiently either by way of report or for reconsideration, and do not exceed limits as set out in Constitution
	In the event that reports to the Executive do exceed limits or if the volume of such reports create difficulties for the management of Executive business, at the request of the Executive, will make decisions about the priority of referrals made.
6No. Overview & Scrutiny Commissions	<p>Each Commission can:</p> <ul style="list-style-type: none"> a) establish ad-hoc panels, preferably time-limited, to undertake specific enquiries b) receive reports as appropriate, at the discretion of the Chair in relation to the remit of the Commission from the District Auditor, the Council's internal auditor and other internal and external inspection bodies, making suggestions for improvement in practice to Council and/or Executive as required, as a result of these reports c) to contribute to Best Value Reviews of services within the scope of the Commission and monitor the implementation of relevant Action Plans <p>Plus, each Commission has its own specific terms of reference:</p>

Corporate	to exercise the Overview and Scrutiny function (except call-in) in relation to the provision, planning, management and performance of central services, including support services
	to scrutinise the arrangements for the effective governance of the local authority
	to monitor the Council's overall performance
	to undertake responsibility for best value review processes referring and recommendations to the Executive
	to undertake pre-decision scrutiny on reports submitted to the Asset Management Committee
	to have responsibility for advising on and monitoring the implementation of the Best Value Performance Plan, the Corporate Plan and Community Strategy
	to review the council's performance against the Combined Plan and the Community Strategy
	to review the effectiveness of partnerships involving the Council
Financial Management & Audit	to exercise the Overview and Scrutiny function (except call-in) in relation to the council's budget, the management of its budget, capital revenue borrowing and assets, risk management and its audit arrangements
	to analyse the development of the Council's Revenue and Capital Budgets and to review and scrutinise the Council's performance in relation to budgetary management in particular a regards the Treasury Management Policy Statement and borrowing limits and the Capital Strategy
	to analyse the development of a three year budget strategy and offer advice to the Executive where it considers necessary
	to review the management of resources made available to the Council and to scrutinise its financial and resource management, including property and asset management, acquisition and disposal
	to review the development of a Council-wide capital strategy and asset management plans
	to review the operation of the Council's financial regulations and other financial procedures making proposals to the Executive and/or Council for their development
Environment & Transport	to exercise the Overview and Scrutiny function (except call-in) in relation to the provision, planning, management of environment, parks, open spaces and transport services in the City
	to scrutinise the agencies, mechanisms and processes involved in the promotion and delivery of cleansing, waste disposal, highways management, planning and licensing policy, integrated transport and environmental health
	to contribute to the development of policies in respect of these services
	to have responsibility for advising on and monitoring the implementation of the following plans: Local Transport Plan Plans and strategies which together comprise the Development Plan Food Law Enforcement Service Plan and Strategy Local Agenda 21 Strategy

Housing, Neighbourhood Renewal & Urban Regeneration	to exercise the Overview and Scrutiny function (except call-in) in relation to the provision, planning and performance of housing, neighbourhood renewal and regeneration
	to contribute to proposals for the physical regeneration of the are including economic development
	to monitor the management of the Council's housing stock including allocation policies, the provision of special needs housing, grants and loans to owner occupiers, tenants, landlords and/or developers, the improvement of private housing and relationships with local, regional and national bodies relating to housing
	to monitor policies and practices with regard to homelessness and rehousing
	to have responsibility for advising on and monitoring the implementation of the Housing Strategy
	to review the development of partnerships with exteran lorganisatins to meet housing needs, regenerate unsatisfactory housing and promote regeneration in the City
Lifelong Learning, Culture & Leisure	to exercise the Overview and Scrutiny function (except call-in) in relation to the provision, planning and management of learning, leisure, arts and culture in the City
	to scrutinise the agencies, mechanisms and processes involved in the promotion and delivery of learning services, leisure, arts, sports and recreation in the City
	to contribute to the development of policies in respect of these services
	to have responsibility for advising on and monitoring the implementation of the following plans: Early Years Development Strategy Education Development Plan Adult Learning Plan Lifelong Learning Development Plan
Health & Social Well-being	to exercise the Overview and Scrutiny function (except call-in) in relation to the provision, planning and management of social and healthcare, children's elderly persons' and mental welfare services in the City and the holding to account of health services
	to scrutinise the agencies, mechanisms and processes used to deliver health and social care services in the City, including partnerships and joint initiatives
	to work in partnership with other bodies in scrutinising organisations based in their areas which deliver health and social care services
	to enquire into health topics of local interest or concern
	to enquire into factors that effect the health of residents and the causes of health inequalities

Leicester City Council - Unitary

Majority Administration

54 Cllrs: Lab 38; Con 8; Lib Dem 6; Green 2

In relation to the functions set out in their terms of reference, each of the Scrutiny Committees below can:

- a) review and scrutinise the decisions made by and performance of the Cabinet, Committees and Council officers both in relation to individual decisions and over time
- b) review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas
- c) question members of the Cabinet, Committees and Directors about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects
- d) make recommendations to the Cabinet, Committees and the Council arising from the outcome of the scrutiny process
- e) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the
- f) question and gather evidence from any person (with their consent)
- g) exercise overall responsibility for the finances made available to them.
- h) report annually to full Council on their workings and make recommendations for future work programmes and amended working methods if
- i) determine and exercise overall responsibility for their work programme.
- j) exercise the right to call-in for reconsideration, decisions made but not yet implemented by the Cabinet
- k) assist the Council and Cabinet in development of its budget and policy framework by in-depth analysis of policy issues

The Scrutiny Committees together with their individual functions are:

Overview and Scrutiny Management Board	Membership = 10 Cllrs plus 4 Co-opted Members (1 x Roman Catholic Diocese Member, 1 x Church of England Diocese Member and 2 Parent Governors)
	Decides on issues that are to receive overview and scrutiny (e.g. an area of significant policy or service change or underperformance, or an area of public or local interest)
	Directly scrutinises policy or service changes
	Sets the work programme for the Task Groups and monitors and evaluates their work
	Requests that an Overview and Scrutiny Task Group scrutinises a change to policy/service delivery
	Requests an Area or Ward Committee to undertake the scrutiny of a local issue
	Oversees and monitors training programmes for Overview and Scrutiny
	Oversees the overall use of financial resources allocated to support the overview and scrutiny process
Health Overview and Scrutiny Committee	Scrutinises the Primary Care Trust and other health care bodies to ensure health care services are provided
	Seeks to ensure that local people are involved as appropriate under the NHS Reform Act
	Scrutinises the provision and operation of hospital and community health services
	Scrutinises issues with public health, health promotion and health improvement
	Monitors the planning of health services to improve health and the provision of health care
	Monitors community engagement by the PCTs and other NHS bodies in the city
Scrutinises the Council's functions as they impact on health & matters referred by patients' forum	

Performance and Value for Money Select Committee	Monitors and holds to account the service delivery performance of the Council and its partners with particular reference to performance indicators and the performance management framework, and also to key documents such as the Local Area Agreement and the Council's Corporate Plan
	Monitors the efficiency of the Council
	Scrutinises the annual budget setting and monitoring process
	Identifies areas for in depth scrutiny for referral to the Overview and Scrutiny Management Board where performance is weak
	Scrutinises issues identified as requiring improvement by external assessors
	Scrutinises the performance of the Council's scrutiny function (including members' participation in overview and scrutiny at Task Group level)
5No. Task Groups	<p>Various task groups will meet as and when necessary to investigate issues in-depth, as directed by the Overview and Scrutiny Management Board or Performance and Value For Money Select Committee. These Groups are not formal committees and may meet in public or private, as appropriate.</p> <ul style="list-style-type: none"> i) Adult & Housing Task Group ii) Culture & Leisure Task Group iii) Community Cohesion & Community Safety Task Group iv) Children, Schools & Young People Task Group v) Regeneration & Transport Task Group

Sheffield - Metropolitan Borough

Hung (Lab)

84 Cllrs: Lab 41; Lib Dem 39; Green 2; Con 1; Ind 1

Scrutiny Management Board	Membership = 5No. Chairs & 5No. Deputy Chairs of Scrutiny Committees
	Responsible for co-ordinating scrutiny activity, managing the overall scrutiny programme and deciding how to deal with urgent new topics or those which fall within the remit of more than one Scrutiny Committee
5No. Scrutiny Committees	In relation to the functions set out in their terms of reference, each of the Scrutiny Committees can:
	a) assist the Council and the Cabinet in the development of its budget and policy framework by in-depth analysis of policy issues;
	b) conduct research, community and other consultation in the analysis of policy issues and possible options;
	c) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;
	d) question members of the Cabinet and other Bodies, and chief officers about their views on issues and proposals affecting the area
	e) liaise with other external organisations operating in the area, whether national, regional or local, to ensure that the interests of local people are enhanced by collaborative working
	f) review and scrutinise the decisions made by and performance of the Cabinet and, as appropriate, the Regulatory Boards and Council officers both in relation to individual decisions and over time
	g) review and scrutinise the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas
	h) question members of the Cabinet and other Bodies, and chief officers about their decisions and performance, whether generally in comparison with service plans and targets over a period of time, or in relation to particular decisions, initiatives or projects
	i) make recommendations to the Cabinet, appropriate Bodies and/or Council arising from the outcome of the scrutiny process
	j) review and scrutinise the performance of other public bodies in the area and invite reports from them by requesting them to address the Scrutiny Board and local people about their activities and performance
	k) question and gather evidence from any person (with their consent)
	l) exercise overall responsibility for the finances made available to them
m) report annually to the full Council on their workings and agree future work programmes and amended working methods if appropriate	

Scrutiny Committees (cont/d)	n) exercise overall responsibility for the work programme of any Officers specifically employed to support their work
	o) exercise the right to call-in for reconsideration, decisions made but not yet implemented by the Cabinet
	Plus, each Scrutiny Committee has its own specific terms of reference:
Strategic Resources & Performance	Exercises an overview and scrutiny function in respect of all the Council's strategic and longer term planning and corporate development issues, IT development, corporate targets and objectives, financial processes and day-to-day management of all the Council's internal resources, including finance, staffing and property, regional issues, together with the review of performance and any special issues which may arise from time to time particularly those matters not falling within the specific remit of any other Scrutiny Board.
	Remit includes: Corporate and strategic planning, Corporate and Best Value Performance Plans, corporate targets, Democratic Services, Local Ombudsman reports, performance indicators, the Sheffield First Partnership Board, the Sheffield First Agreement, the budget setting process, budget monitoring, estates and facilities management, contracts, the purchase and disposal of property, staff management, personnel issues, corporate support services and the implementation of the Council's equalities policies
Health & Community Care	Exercises an overview and scrutiny function in respect of the planning, policy development and monitoring of service performance and related issues together with other general issues relating to adult and community care services, within the Neighbourhoods area of Council activity and Adult Education services.
	Scrutinises as appropriate the various local Health Services functions, with particular reference to those relating to the care of adults.
	Remit includes: Community care, older people, mental health and disabilities and adult residential and day care services and home support services, Adult education, community and adult lifelong learning, Sheffield Health and Well-being Board and constituent parts of the local Health Services with particular reference to adults. To involve where relevant, the expertise of individuals who are neither Members nor Council officers
Culture, Economy & Sustainability	Exercises an overview and scrutiny function in respect of the planning, development and monitoring of service performance and other issues in respect of the area of Council activity relating to planning and economic development, wider environmental issues, culture, leisure, skills and training, and the quality of life in the City.
	Remit includes: development, environmental management, regulatory services, consumer protection, planning and transportation, culture, leisure and associated leisure trusts, parks and countryside, economic regeneration activities and Regional and European development funding arrangements, Sheffield Environment Partnership and Creative Sheffield

Successful Neighbourhoods	Exercises an overview and scrutiny function in respect of the planning, development and monitoring of service performance and other issues in relation to the provision and development of successful neighbourhoods and local environmental issues in the City.
	Remit includes: Housing and successful neighbourhoods strategy, Area Action, social inclusion, crime and disorder, Sheffield Homes and housing management, delivery of the Decent Homes Strategy, and neighbourhood services, (including cleaning, catering, transport and CCTV). Client and provider functions for Streetforce (Highways and Streetscene) and Markets. Sheffield Successful Neighbourhoods Board, Sheffield Safer Communities Board and Sheffield Inclusive and Cosmopolitan Board. To involve, where relevant, the expertise of individuals who are neither Members nor Council officers
Children & Young People	Exercises an overview and scrutiny function in respect of the planning, policy development and monitoring of service performance and other general issues relating to learning and attainment and the care of children and young people within the Children's Services area of Council activity.
	Scrutinises as appropriate the various local Health Services functions, with particular reference to those relating to the care of children.
	Remit includes: Early years, schools and school effectiveness, access and inclusion, Pupil support, Post-16 learning, employment and youth services. Sheffield 0 to19+ Partnership Board. Sheffield First for Learning, Connexions LMC, safeguarding/child protection, inspection preparation and post inspection action, children's services, including children's family services and family learning, children in need, children's residential services, family placement, family support, children and young people with disabilities and Children's Hospital social work, children's health services, including the services provided by the Children's Hospital and the Children's NHS Foundation Trust. To involve statutory non-Council Members as appropriate and, where relevant, the expertise of individuals who are neither Members nor Council officers

Peterborough City Council

Majority Administration

57 Cllrs: 43 Con, Peterborough Ind. Forum 9, Lib Dem 3, Lab 2

Scrutiny Committee	Membership = 10 Cllrs (8:1:1)
	Responsible for overseeing and co-ordinating the scrutiny function, including allocating responsibility for issues which fall between more than one Scrutiny Panel, maintaining a work programme for the scrutiny function and receiving quarterly reports from the scrutiny panels
	Exercises the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or key decisions delegated to an officer
	To develop and maintain a work programme for the overview and scrutiny function which is reviewed on a quarterly basis by receiving quarterly reports from the scrutiny panels on progress against the work programme.
	To review and/or scrutinise decisions made or actions taken in connection with the discharge of any of the Council's functions.
	To consider and make recommendations in respect of draft reports and policies brought to the Committee for consideration.
	To monitor the performance of the following portfolios through regular performance monitoring reports: * Finance and Human Resources * Customer Focus and Communications * Strategic and Regional Partnerships
	To initiate, develop and review relevant policies and advise the Executive about the proposed Policy Framework as it relates to the following service areas: * Communications * Customer Services * Human Resources * Legal and Democratic Services * Strategic Finance
	To scrutinise issues identified from the Executive's Forward Plan, prior to a decision being made.
	To monitor the delivery of the Community Strategy.
	To consider the Council's annual budget proposals and Corporate Strategy.
	To monitor the Council's financial performance during the year.
	To receive a report from the Leader of the Council at its first meeting after each Annual Council, to include the Executive's priorities for the coming year and its performance in the previous year.

Scrutiny Committee (cont/d)	To provide an annual report to the Council on the work of the overview and scrutiny function.
	To identify training, development and support for members carrying out the scrutiny function.
	To meet with the Executive on a six-monthly basis and/or as required if a particular issue is raised.
	To periodically review the overview and scrutiny procedures to ensure that the function is operating effectively.
	To scrutinise the services provided to residents of Peterborough by other service providers.
	To consider any matter affecting the area or its inhabitants.
	To consider any general scrutiny issues.
	To review any issue that the Committee considers appropriate or any matter referred to it by the Executive or Council and report back to the body which referred the matter.
5No. Scrutiny Panels	<p>Each Scrutiny Panel can:</p> <ol style="list-style-type: none"> a) Report to the Scrutiny Committee on a quarterly basis on the Committee's contribution to the overview and scrutiny work programme. b) Review any issue that the Panel considers appropriate or any matter referred to it by the Executive, Scrutiny Committee or Council and report back to the body which referred the matter. c) Comment on the relevant sections of the annual budget proposals and Corporate Strategy. d) Scrutinise issues identified from the Executive's Forward Plan, prior to a decision being made. e) Review and/or scrutinise decisions made or actions taken in connection with the discharge of the Council's functions. f) Consider and make recommendations in respect of draft reports and policies brought to the Panel for consideration. <p>Plus, each Scrutiny Panel has its own specific terms of reference:</p>

Business Efficiency	To monitor the performance of the Efficiency and Business Improvement portfolio through regular performance monitoring reports
	To initiate, develop and review relevant policies and advise the Executive about the proposed Policy Framework as it relates to the following areas: <ul style="list-style-type: none"> • Business Transformation • ICT • Procurement • Strategic Property
	To monitor progress on the Council's priority of being accessible, effective and efficient.
	To identify aspects of the Council's operation and delivery of services for efficiency reviews and conduct these reviews together with others commissioned by the Executive, Scrutiny Committee and the Council. When undertaking efficiency reviews, it should: ensure they are outcome focussed and reflect the Council's corporate priorities; challenge assumptions about the Council's operational processes; ensure all feasible options for the future delivery of services are explored and appraised; consider constructive suggestions for improvement put forward by interested groups.
	To ensure the efficient use of resources, review the implementation of existing processes and consider the scope for new processes with regard to all aspects of the Council's business.
	Promote a culture of continuous improvement in all services, and monitor efficiency across organisational/service boundaries to promote a seamless approach to service delivery, with the user as a central focus.
Children & Lifelong Learning	To monitor the performance of the Education and Children's Services portfolio through regular performance monitoring reports
	To initiate, develop and review relevant policies and advise the Executive about the proposed Policy Framework as it relates to Children's Services
	To monitor progress on the Council's priority of providing high quality opportunities for learning and ensure children are healthy and safe.
Community Development	To monitor the performance of the following portfolios through regular performance monitoring reports: * Community Services * Housing, Regeneration and Economic Development
	To initiate, develop and review relevant policies and advise the Executive about the proposed Policy Framework as it relates to the following service areas: * Strategic Growth and Development * Culture and Recreation
	To monitor progress on the Council's priority of making Peterborough a better place in which to live and work.

Environment & Community Safety	To undertake all of the Council's statutory functions in accordance with Section 19 and associated regulations of the Police and Justice Act 2006, relating to scrutiny of crime and disorder matters.
	To monitor the performance of the following portfolios through regular performance monitoring reports: * City Services * Environment and Community Safety
	To initiate, develop and review relevant policies and advise the Executive about the proposed Policy Framework as it relates to the following service areas: * City Services * Environmental and Public Protection * Planning Services * Transport and Engineering Services * City Centre Services
Health & Adult Social Care	To undertake all of the Council's statutory functions in accordance with section 7 of the Health and Social Care Act 2001 and section 244 of the National Health Service Act 2006 and associated regulations, including appointing members, from within the membership of the Panel, to any joint overview and scrutiny committees with other local authorities, as directed under the National Health Service Act 2006.
	To review and scrutinise the impact of the authority's own services and policies and those of key partnerships on the health of its population, including taking account of the views of members of the public, user and support groups and others in any review or scrutiny of service delivery which impacts on the health of local communities.
	To review arrangements made by the Council and local NHS bodies for public health within the City.
	To make reports and recommendations to the relevant health or other provider or commissioner of services and to evaluate and review the effectiveness of its reports and recommendations.
	To seek and take account of the views of members of the public, user and support groups and others in any review or scrutiny of service delivery which impacts on the health of local communities.
	To monitor the performance of the Health and Adult Social Care portfolio through regular performance monitoring reports
	To initiate, develop and review relevant policies and advise the Executive about the proposed Policy Framework as it relates to the following service areas: * Adult Social Care * Public Health
To monitor progress on the Council's priority of achieving the best possible health and well being.	